

## Seaton Sluice Middle School - Accessibility Plan: Objectives 2015-16 to 2019-2020

### Priority 1: to increase the extent to which disabled pupils can participate in the school curriculum

Objective	Strategies	Timescale	Responsibility	Success Criteria	Progress/Actions
To review the curriculum to ensure it is accessible to all.	Overview of curriculum	July 2016	JB, SL, AD	Each year group has been reviewed. Issues identified and gaps filled  Resources in place for Sept 2017	
	Audit each curriculum area against SEND.	December 2016	JB, AD		
	Amend/adjust any discrepancies and relevant Schemes of Work.	Easter 2017	Subject Leads		
	Plan a budget for relevant resources if necessary.	Easter 2017	AD, JB, SH		
To offer high quality interventions in Maths and English for pupils with SEND.	Reduce class sizes and maintain the proportion of Maths and English teaching on the timetable.	January 2016	SL, GL, KMc, AD	The proportion of SEND pupils making expected or more than expected progress in Maths and English will be more in line with non-SEND students nationally.	
	Increase the level of support in all lower sets in Maths and English.	January 2016	AD		
	Increase support staff training on specific intervention programmes.	December 2016	SL, AD		
To increase knowledge and confidence of teaching staff in differentiating the curriculum.	Audit staff training needs.	July 2016	SL, AD	Staff will feel more confident about meeting the individual needs of pupils and pupil participation will increase. Staff see good practice and use it. Information sheets will be issued for staff	
	Research and employ best practice in differentiation.	July 2016	Subject Leads		
	Use expertise amongst staff to share good practice.	During Monday directed time monthly	All staff		

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	Ensure staff know their pupils well and are confident about their individual learning needs.	September 2016 and onwards	All staff	to use in their planning.	
To increase teacher and support staff knowledge of the variety of preferred learning styles.	Audit staff training needs.	July 2016	SL, AD	Staff will be more able to meet the individual needs of their pupils and pupils will feel a greater sense of participation and achievement.	
	Research and employ best practice in catering for different learning styles.	July 2016	Subject Leads		
	Use expertise amongst staff to share good practice.	During Monday directed time monthly	All staff		
	Ensure staff know their pupils well and are confident about their individual learning needs.	September 2016 and onwards	All staff		
To ensure all educational visits are accessible to all pupils.	Develop guidance for staff on making trips accessible.	July 2017	SL, LA for support and advice	All pupils in school will be able to access all educational visits and take part in a range of activities.	
	Ensure each new venue selected is vetted for appropriateness and any specific arrangements are feasible.	September 2017	Trip Leaders		

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**Priority 2: To improve the physical environment of the school to increase the extent to which disabled pupils can take advantage of education and associated services.**

Objective	Strategies	Timescale	Responsibility	Success Criteria	Progress/Actions
To ensure the school is aware of the individual needs of disabled pupils, parents, staff and governors.	Creation of access plans as part of the usual review process for individual pupils.	From September 2016	SL, AD, DMO	Plans in place for individual pupils.	
	Meeting with relevant stakeholders and individuals to ensure needs can be met.	September 2016	AD	All pupils, parents, staff and governors have full access to school activities.	
	Ensure needs are considered during staff recruitment processes.	October 2016	SL, AD	Access issues do not influence recruitment and retention.	
To maintain the alterations made to the school for a current disabled pupil	Ensure that areas which were altered to allow full wheelchair access are maintained to a high level.  Monitor the use of the school by the disabled pupil and put into place any plans from difficulties arising for that pupil and any other wheelchair users.	January 2016	SL, JR	All areas of the school currently accessible, remain so and remain well maintained.	
To consider ways to make the outside, mobile classroom accessible to wheelchair users	Consider the needs of wheelchair users to access this area.	September 2017	SL, JR, SH	Any redesign of building is accessible to all.	
	Consider whether any redesign or alteration needs to take place.	September 2017	SL, JR, SH		
To ensure all disabled members of the school community can be	Put into place a Personal Emergency Evacuation Plan for all pupils and staff with	February 2016	SL, AD, JR, Fire Marshals	All disabled members of the school community	

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safely evacuated in an emergency situation	difficulties. Ensure signage and emergency evacuation procedures are accessible to all staff, parents or governors visiting the school	February 2016	SL, AD, JR	are safe in the event of an emergency.	
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### Objective 3: Improve the delivery of written information to disabled pupils, parents and visitors

Objective	Strategies	Timescale	Responsibility	Success Criteria	Progress/Actions
To review information to parents/carers to ensure it is accessible and in line with accessibility regulations.	Provide information and letters in clear print and "simple" English. Ensure website and all documentation accessible via the website can be accessed by the visually impaired.	June 2016 September 2016	Office staff, LA Support Office/Website manager, LA Support	All parents receive information they can access. All parents understand school information provided.	
To improve the delivery of information in writing in an appropriate format.	Provide suitably enlarged, clear print for pupils, parents and visitors with a visual impairment.	May 2016	Teaching Staff Office Staff LA Support	Excellent communication by all.	
To ensure annual review information is accessible to pupils	Develop child friendly documentation.	September 2016	AD,	Pupils feel fully involved in their review processes.	
To provide information in other formats suitable for pupils, prospective pupils, parents and visitors who may have a hearing impairment.	Access to sign language interpreters to be considered if required. Maintain the Level 2 Sign language qualification of an existing member of staff.	January 2017	AD, DM, LA & Hearing Service Support	Pupils, parent and visitors feel included and supported.	
To provide information in languages other than English for pupils,	Access to translators or translations of written information should the need arise.	May 2017	School Office, LA Support	All access accessible to people who have a	

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parents or visitors who may not have English as their first language.				language other than English as their first language.	
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### Status:

<b>Statutory policy or document</b>	Yes
<b>Review frequency</b>	Every three years.
<b>Approval by</b>	Governing body free to delegate to a committee of the governing body, an individual governor or the headteacher.

### Publication:

<b>Statutory requirement to publish on school website</b>	Yes
<b>Agreed to publish on school website</b>	N/A

### Version Control:

Revision Record of Issued Versions			
Author	Creation Date	Version	Status
Assistant Headteacher – Inclusion (AD)	26 January 2016	1.0	Final version for publication.
Changed by	Revision Date	Version	Status

Review Date	
Frequency	Next Review Due
Three years	January 2019 (or earlier if new guidance or legislation issued)